



WILDERNESS
SCHOOL

ALWAYS *True*

R – 12 STUDENT
APPLICATION FORM



Three simple steps to a successful application

1. Read the terms and conditions of enrolment: R – 12
2. Complete the Application Form
3. Lodge your completed form and non-refundable application fee of \$100.

TERMS AND CONDITIONS OF ENROLMENT

1 ENROLMENT

- 1.1 On acceptance of an offer of a place as a day pupil or boarder of Wilderness School, the student is enrolled and the enrolment shall continue until terminated under these conditions.
- 1.2 In these Terms and Conditions, "Offeree" means all of the offerees if there are more than one.
- 1.3 If more than one offeree accepts the offer of a place, each offeree is jointly and severally liable for all payments of School fees and charges and the School may recover the fees and charges from any or all of the offerees.

2 ENROLMENT FEE

- 2.1 The non-refundable enrolment fee stipulated in the formal letter of offer of a place is payable by the date stated therein. This fee includes the life membership subscription to the Wilderness Old Scholars' Association.

3 FEES

- 3.1 Fees are set on an annual basis by the School Council; however, the Council reserves the right to change fees at any time.
- 3.2 All fees and charges are due and payable within 14 days of the invoice date. The invoice dates are 1st February, 1st May and 1st August or at such other times as Wilderness School determines.
- 3.3 Wilderness School shall be entitled to charge interest at the rate charged or chargeable by the School's bankers on the School's trading account (if overdrawn) plus 1% per annum on the amount of any fees or other charges that are not paid before the expiration of 14 days after the day on which the account is first rendered, such interest to be calculated from the due date.
- 3.4 The offeree agrees to pay all expenses incurred by Wilderness School in pursuing recovery of overdue amounts from the offeree including (but not limited to) legal fees, administrative costs, location and service fees and any commission payable to debt recovery consultants.
- 3.5 Wilderness School reserves the right to notify the offeree that their daughter(s) will not be permitted to continue to attend school until overdue fees, charges and interest have been paid. Any student whose fees remain overdue will be ineligible to enrol or participate in optional extra-curricular activity, such as overseas tours, student exchanges, rowing program and individual music tuition until the account is brought up to date.

4 WITHDRAWAL OR DISCONTINUATION

- 4.1 A student shall not be withdrawn from Wilderness School except at the end of a Term and after the offeree has given notice in writing of withdrawal before the commencement of that Term. Failing such notice, the applicable tuition fees for a full Term will become payable.
- 4.2 Boarding places are allocated and the applicable boarding fees are payable for the whole year unless a student is accepted into the Boarding School for a lesser period. Liability for the year's boarding fees is unchanged by withdrawal during the year.
- 4.3 A boarder may, with the approval of Wilderness School, cease to be a boarder and become a day pupil on such terms and conditions as Wilderness School determines.
- 4.4 Without limiting any of its other rights, Wilderness School reserves the right in its absolute discretion to terminate the enrolment at the expiry of a school year.

- 4.5 If there are more than one offeree, one of the offerees cannot remove themselves from the enrolment contract without written consent from Wilderness School and the other offeree(s).

5 SICKNESS OR INJURY

- 5.1 The offeree hereby authorises Wilderness School in the event of the student suffering from sickness or injury to take such action as it deems fit to obtain medical or hospital treatment. The offeree shall indemnify Wilderness School or its servants or agents against all costs, claims, actions and demands made against Wilderness School or its servants or agents of and incidental to obtaining such treatment.

6 SCHOOL RULES, DISCIPLINE AND CURRICULUM

- 6.1 The offeree shall be bound by such policies, codes of conduct, protocols and processes of Wilderness School as may be in force from time to time (together, the Rules). The offeree acknowledges that it is the responsibility of the offeree and of the student to make themselves thoroughly conversant with the Rules and that the student must obey them.
- 6.2 The offeree agrees to:
 - 6.2.1. interact with the School, its staff, other parents, and students in a respectful manner
 - 6.2.2. cooperate with the School to promote the values that foster positive relationships throughout the School community, and
 - 6.2.3. comply with the Parent Code of Conduct.
- 6.3 The School holds students responsible for their online behaviour both in and outside of school hours.
- 6.4 Disciplinary action may be taken for any behaviour that threatens the reputation, safety or wellbeing of a student, staff member or other person associated with the School, even if this behaviour occurred outside of school hours or offsite.
- 6.5 The offeree agrees to co-operate with Wilderness School in all matters of discipline.
- 6.6 The offeree acknowledges that, except in special circumstances approved by Wilderness School, the student must participate in all curricular activities (including camps).

7 SUSPENSION OR EXPULSION

- 7.1 Wilderness School reserves the right in its absolute discretion to expel or suspend the student for disciplinary purposes, or for breach of the Rules, or for non-payment of fees or other charges, or other breach of these conditions. In the event of the student being expelled or suspended, any fees or other charges paid to Wilderness School shall not be refunded and the offeree shall remain liable for any unpaid fees or other charges in full without apportionment.

8 PROVISION OF SERVICES

- 8.1 Wilderness School has the right to decide how it will deliver its educational services, in accordance with relevant statutory requirements and the exercise of its duty of care. Some services may not be available during any period in which Wilderness School is required or advised to restrict school attendance, or decides to do so, in the interests of protecting the health, safety or wellbeing of students, staff or other persons.

9 SUPERVISION

- 9.1 Subject to clause 8, Wilderness School provides for the supervision of the student in the following circumstances only:
 - 9.1.1 between the hours of 8.10am and 3.45pm, Monday to Friday inclusive ("School hours")



- 9.1.2 in the case of students subject to before school care, between the hours of 7.30am and 8.15am, Monday to Friday inclusive
- 9.1.3 in the case of students subject to after school care, between the after school hours of 3.30pm and 6.00pm, Monday to Friday inclusive
- 9.1.4 students who report to the boarding house after school hours
- 9.1.5 during authorised sports practice conducted outside of school hours
- 9.1.6 during organised sporting events and activities
- 9.1.7 during excursions and camps constituting curricular activities
- 9.1.8 at any other activity, event or time by prior arrangement between Wilderness School and the offeree.
- 9.2 Wilderness School does not provide for the supervision of the student in any other circumstances including, but not limited to, activities such as:
 - 9.2.1 attendance by students 13 years old and above at certain facilities provided by the School between the after school hours of 3.45pm and 5.00pm
 - 9.2.2 Junior School family picnics
 - 9.2.3 class social functions
 - 9.2.4 Parents and Friends Association, Old Scholars' Association and Foundation Board functions
 - 9.2.5 activities organised by class representatives or parents
 - 9.2.6 any and all other activities not referred to in clauses above regardless of whether or not those activities take place on School grounds.

10 COURT ORDERS

- 10.1 The offeree must ensure that the Principal is provided with copies of all Court Orders relating to the guardianship, custody, residence, parental responsibility, care, control or welfare of the student. Copies of Orders and any variations to them must be provided as soon as possible after they are made.

11 PERSONAL EFFECTS

- 11.1 The offeree agrees that Wilderness School has no responsibility whatsoever for the student's personal effects.

12 NOTICES

- 12.1 Wilderness School may give any notice to the offeree by leaving the notice at the latest address notified to Wilderness School by the offeree or by posting the notice in an envelope addressed to the offeree at his or her latest address notified to Wilderness School by the offeree, or by email to the offeree's email address notified to Wilderness School. A notice that is posted shall be deemed to be received on the date following the posting of the notice. A notice so given shall be effective notwithstanding that the offeree is deceased, bankrupt or incapable. If there is more than one offeree, it shall be sufficient to give the notice to one of them.
- 12.2 The offeree must promptly inform Wilderness School in writing of any changes to their residential address or email address.

13 FULL AND TRUE DISCLOSURE

- 13.1 The offeree acknowledges that Wilderness School has offered a place to the student on the faith of a representation by the offeree that the offeree has made full and true disclosure to Wilderness School of all matters of which Wilderness School should be aware, and that it is a condition of the contract that the offeree should make such disclosure and the offeree warrants that the offeree has made such disclosure.

14 VARIATION OF CONTRACT

- 14.1 The offeree acknowledges that Wilderness School may from time to time vary these conditions upon notice to the offeree.
- 14.2 Wilderness School may fix a time from which a variation operates being a time before or after the making of the variation.

PRIVACY POLICY – STANDARD COLLECTION NOTICE

The School collects personal information, including sensitive information about students and parents or guardians before and during the course of a student's enrolment at the School. This may be in writing or in the course of conversations.

The primary purpose of collecting this information is to enable the School to provide schooling to students enrolled at the School, exercise its duty of care, and perform necessary associated administrative activities, which will enable students to take part in all the activities of the School.

Some of the information we collect is to satisfy the School's legal obligations, particularly to enable the School to discharge its duty of care.

Laws governing or relating to the operation of a school require certain information to be collected and disclosed. These include relevant Education Acts, and Public Health and Child Protection laws.

Health information about students is sensitive information within the terms of the Australian Privacy Principles (APPs) under the Privacy Act 1988. We may ask you to provide medical reports about students from time to time.

The School may disclose personal and sensitive information for educational, administrative and support purposes.

This may include to:

- other schools and teachers at those schools
- government departments
- assessment and educational authorities, including the Australian Curriculum, Assessment and Reporting Authority and NAPLAN Test Administration Authorities (who will disclose it to the entity that manages the online platform for NAPLAN)
- medical practitioners
- people providing administrative and financial services to the School
- people providing educational, support and health services to the School, including specialist visiting teachers, counsellors and sports coaches
- providers of learning and assessment tools
- recipients of School publications
- students' parents or guardians
- anyone individuals authorise the School to disclose information to
- anyone to whom we are required to disclose the information by law, including child protection laws.

Personal information collected from students is regularly disclosed to their parents or guardians.

Further details about the collection of personal information is set out in the School's Privacy Policy, which is available on the School's website www.wilderness.com.au or from Wilderness School email info@wilderness.com.au or phone 8344 6688.

APPLICATION FORM

PLEASE SEND YOUR COMPLETED APPLICATION FORM ALONG WITH THE NON-REFUNDABLE \$100 FEE TO:

POST

The Registrar
Wilderness School
PO Box 93, Walkerville, SA 5081

EMAIL

Scan and email the form with the payment receipt number to registrar@wilderness.com.au

APPLICATION FEES CAN BE SENT VIA EFT TO:

ANZ Bank – 13 Grenfell Street, Adelaide
BSB 015 010 Account Number 4017 36393

Please ensure to identify payment with student surname and given name.

STUDENT DETAILS

Family Name	
Given Names	Preferred Name
Home Address	
Postcode	
Postal Address	
Postcode	
Date of birth	Nationality
Country of birth	Language/s spoken at home

PARENT/GUARDIAN DETAILS

PARENT/GUARDIAN 1

Title
Family Name
Given Name
Preferred Name
Home Address
Postcode
Postal Address
Postcode
Phone (Home)
(Mobile)
(Work)
Email
Occupation
Employer
Nationality
Language spoken at home

PARENT/GUARDIAN 2

Title
Family Name
Given Name
Preferred Name
Home Address
Postcode
Postal Address
Postcode
Phone (Home)
(Mobile)
(Work)
Email
Occupation
Employer
Nationality
Language spoken at home

ADMISSION DETAILS

☐ Day Girl	Proposed Year Level Entry (R-12)	Year of Entry	Current Year Level
☐ Boarder	Current School or Pre-School Attending		

FAMILY LINK

Names of close relative(s) who are attending or attended Wilderness School (e.g. Sister, Mother, Grandmother)

Name	Maiden Name (if applicable)	
Relationship	Year of completion	House
Sister/s Link at Wilderness School		
Name	☐ Current Student at Wilderness	☐ Prospective Student
Name	☐ Current Student at Wilderness	☐ Prospective Student

SPECIAL NEEDS AND CONDITIONS

Does your child have a known disability or any additional needs? ☐ Yes ☐ No

If 'yes' please specify ☐ Emotional ☐ Social ☐ Physical ☐ Medical ☐ Academic

Name of Disability/Needs Diagnosed by:

Has your child been assessed by a specialist psychologist, occupational therapist or speech therapist? ☐ Yes

If so please provide a recent report from relevant professionals (attach copies with application).

Are there any particular circumstances (e.g. special needs, school based support programs, custody orders) of which the Principal should be aware? ☐ Yes

(If you do not wish to give details on this form, please forward a covering personal, confidential letter to the Principal.)

Please also include appropriate reports/assessments with this application.

METHOD OF PAYMENT

☐ Cheque ☐ Credit Card ☐ Cash ☐ EFT - Receipt Number: _____

Credit Card Details: ☐ VISA ☐ MasterCard [All credit card payments incur a 1% surcharge]

Card holders name as it appears on the card: _____

Card Number: ____ | ____ | ____ | ____

Expiry Date: ____ | ____ CCV Number: ____ Signature: _____

PARENT/ GUARDIAN SIGNATURE

☐ I/We acknowledge that by placing the student's name on the School's Register, a place is not guaranteed.

☐ I/We have read and accept the Terms and Conditions of Enrolment.

SIGNATURE PARENT/GUARDIAN 1

Date:

SIGNATURE PARENT/GUARDIAN 2

Date:

FEEDBACK

There is no obligation to complete the next step, however your feedback will assist us in improving our services and will be greatly appreciated.

What factors prompted you to enrol your daughter at Wilderness School?

- | | |
|---|--|
| ☐ Reputation of Wilderness | ☐ Geographically Convenient |
| ☐ Single Sex Education | ☐ Other (Please specify) _____ |
| ☐ Continuing Family Tradition | _____ |
| ☐ School Values and Ethos | _____ |
| ☐ Academic Excellence | _____ |
| ☐ School Size | _____ |

How did you hear about Wilderness School?

- | | |
|--|--|
| ☐ Word of Mouth | ☐ Internet Search |
| ☐ Advertisement | ☐ School Website |
| ☐ The Advertiser ☐ Kiddo | ☐ Social Media |
| ☐ Bus Shelter ☐ SA Life | ☐ Other (Please specify) _____ |
| ☐ Field Days/Shows | _____ |
| ☐ School Tour | _____ |



WILDERNESS
SCHOOL

ALWAYS *True*

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wilderness.com.au

CRICOS Provider Code: 00375B