



Working With Children Check

From 1 July 2019, all persons (including students) aged 14 years and above are required to have a [Working With Children Check](#) (WWCC) in order to engage with children in prescribed situations.

As a result, Wilderness School requests your daughter apply for this check (as outlined in the steps below) to enable her to formally participate in sports coaching, community service work, work experience and a range of activities with our partner organisations (e.g. Sony Camp, Duke of Edinburgh Program) throughout her Middle and Senior years at Wilderness. The check has a currency of 5 years from the date of issue.

Whilst the School cannot require this check, please note that students will not be able to engage in the full range of activities without a valid clearance.

If your daughter already has a current WWCC you will not need to re-apply. Please provide a copy of her WWCC to registrar@wilderness.com.au.

WWCC Application Process

To commence an application, please visit the Department of Human Services (DHS) website (<https://www.dcsiscreening.sa.gov.au/SCRequestApplicationIndividual>) and enter your daughter's information. Please ensure you:

- enter **"School Assistant"** in the Role Description field
- select **'Working With Children Check'** as the Screening Required
- choose **"Volunteer"** as the Applicant Type (no lodgment fee payable in this instance)

An activation email will then be sent by the DHS Screening Unit to the email address nominated to enable you to complete the registration and application process.

The online WWCC application takes approximately 5-10 minutes to complete and will require your daughter to undertake a 100-point identification check. If you require a letter from the School to contribute towards your daughter's 100-points, please contact the Middle School Office via email: middleschool@wilderness.com.au. For further information regarding identification requirements, please refer to <https://screening.sa.gov.au/about-checks/proof-of-identity>.

Please note that processing may take up to 6 weeks from submission. Once processed, the DHS Screening Unit will send an outcome notification to the email address nominated in the application. A copy of this notification should be provided to registrar@wilderness.com.au once received.